



To: Members of the Corporate
Governance Committee

Date: 6 November 2012

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 14 NOVEMBER 2012** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 5 - 10)

To receive the minutes of the Corporate Governance Meeting held on 26th September, 2012 (copy enclosed).

9.35am – 9.40am

5 WAO IMPROVEMENT ASSESSMENT LETTER (Pages 11 - 20)

To consider a report by the Corporate Improvement Manager (copy enclosed) to provide information regarding one of the key external regulatory reports received by the Council each year.

9.40am – 10.00am

6 INTERNAL AUDIT PROGRESS REPORT (Pages 21 - 48)

To consider a report by the head of Internal Audit (copy enclosed) which provides an update on the latest progress of the Internal Audit Service in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement.

10.00am – 10.15am

7 ANNUAL "YOUR VOICE" REPORT (Pages 49 - 54)

To consider a report by the Head of Customers and Education Support (copy enclosed) providing the Committee with an overview of complaints and compliments received by Denbighshire County Council during 2011/2012 and how the Council performed in terms of handling feedback.

10.15am – 10.40am

10.40am – 10.55am Break

8 TREASURY MANAGEMENT UPDATE (Pages 55 - 64)

To consider a report by the Lead Member for Finance and Assets (copy enclosed) providing details of the Council's TM activities during 2012/2013 and provide background on investments and the annual TM Strategy Statement.

10.55am – 11.30am

9 CORPORATE GOVERNANCE COMMITTEE FORWARD WORK PROGRAMME (Pages 65 - 66)

To consider the Corporate Governance Committee Forward Work Programme (copy enclosed).

11.30am – 11.40am

PART 2 - CONFIDENTIAL ITEMS

EXCLUSION OF PRESS AND PUBLIC

It is recommended in accordance with Section 100A(4) of the Local Government Act 1972 that the Press and Public be excluded from the meeting during consideration of the following item of business because it is likely that exempt information (as defined in Paragraphs 12 and 18 of Part 4 of Schedule 12A of the Act) would be disclosed.

10 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) (Pages 67 - 96)

To consider a report by the Monitoring Officer/Head of Legal and Democratic Services (copy enclosed) to provide the Corporate Governance Committee with two external Inspection Reports from the Office of Surveillance Commissioners and also the Interception of Communications Commissioner's Office. Also to provide the Committee with information about the Council's use of its powers under the Regulatory of Investigatory Powers Act 2000 (RIPA).

11.40am – 12.00 noon

MEMBERSHIP

Councillors

Raymond Bartley
Stuart Davies
Martyn Holland

Gwyneth Kensler
Jason McLellan
David Simmons

Lay Member

Paul Whitham

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